

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, September 20, 2022

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Vice-chair Tom Nelson via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg
Directors Absent: Sophia Scherman
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent: Travis Franklin, Program Manager
Associate Directors Present: None
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law

Public Comment

No comment.

1. Future Florin Resource Conservation District Board Meeting by Teleconference

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, the Board has conducted board meetings by teleconference since April 21, 2020. On September 30, 2021, Executive Order No. N-29-20, which allows for board meetings to be conducted by teleconference expired. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. At the September regular board meeting, the Board concurred that meetings continue to be conducted by teleconference in accordance with AB-361. To meet by teleconference under AB-361, local agency boards must include an initial agenda item to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. After the initial meeting, if 30 days or less have elapsed since the last meeting, an agenda item should be included to renew the determination that meeting in person presents health risks. However, if more than 30 days have passed, an initial agenda item must be included to re-authorize meeting by teleconference under AB-361.

MSC (Nelson/Mulberg), to find by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that because of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C). 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

2. Proclamations and Announcements

Nothing to report.

3. Consent Calendar

- a. Minutes of Regular Board Meeting of August 16, 2022
- b. Accounts Payable Check History – August 2022
- c. Board and Employee Expense/Reimbursements – August 2022

- d. Active Accounts – August 2022
- e. Bond Covenant Status for FY 2022-23 – August 2022
- f. CASH - Detail Schedule of Investments – August 2022
- g. Consultants Expenses – August 2022
- h. Major Capital Improvement Projects – August 2022

MSC (Medina/Lindsay) to approve Florin Resource Conservation District Consent Calendar items a-h. 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

4. Year to Date Revenues and Expenses Compared to Budget – August 2022

Finance Manager Patrick Lee presented the item to the Board.

5. Professional Services Agreement for Preparation of the 2024-2028 Water Rate and Connection Fee Study

Mr. Lee presented the item to the Board.

In summary, as part of the 2020-2025 Strategic Plan, the District is due to conduct a review of the Elk Grove Water District (EGWD) water rates to ensure sufficient revenue requirement coverage for its operational, debt service and capital expenses for the years 2024-2028. The last water rate study was completed and adopted by the Board in June 2018 and a new study was identified by the Board as a key objective for fiscal year 2022-23. On August 1, 2022, staff issued a Request for Proposals for a Water Rate and Connection Fee Study (Study) for the EGWD to determine the EGWD's revenue requirements to cover operational, capital and debt service costs for years 2024-2028. The District only received one (1) proposal from Raftelis. Staff recommends the Board authorize the general manager to execute a professional services agreement with Raftelis and authorize staff to form a Community Advisory Committee (CAC) to assist with input on the Study.

A discussion ensued regarding how many members of the public would make up the CAC, as well as how many Board members. Staff will work with general counsel, Chair and Vice-chair to determine how the CAC is approved and what the makeup of the CAC looks like.

MSC (Medina/Mulberg) to authorize: 1) The General Manager to execute a professional services agreement with Raftelis in an amount not-to-exceed \$68,746 for the preparation of the 2024-2028 Water Rate and Connection Fee Study for the Elk Grove Water District; and 2) Staff to proceed with forming a Community Advisory Committee to assist with providing input on the Study. 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

6. Water Professionals Appreciation Week

General Manager Bruce Kamilos presented the item to the Board.

In summary, California's sixth annual Water Professionals Appreciation Week kicked off October 1, 2022, highlighting the important role of water industry professionals and local public water agencies in ensuring safe and reliable water, wastewater, and recycled water operations in California. To extend its appreciation to Elk Grove Water District employees and all water professionals, staff recommended that the Board adopt Resolution No. 09.20.22.01, declaring October 1-9, 2022, Water Professionals Appreciation Week.

MSC (Lindsay/Mulberg) to adopt Resolution No. 09.20.22.01, declaring October 1-9, 2022, Water Professionals Appreciation Week. 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

7. Groundwater Workshop – Groundwater Substitution Transfers

Mr. Kamilos presented a PowerPoint presentation on groundwater substitution transfers.

8. Elk Grove Water District Well Siting and Design Study and Source Capacity Update

Mr. Kamilos presented the item to the Board.

In summary, a key objective for last fiscal year was to complete an update of the District's source capacity. On February 15, 2022, the Board revised this key objective to include conducting a new well siting and design study. Staff recommended, and the Board agreed, that conducting a Well Siting and Design Study (Study) was important as it would help the District plan for a new well in the future as part of its asset management program. To complete the Study, the District contracted with Wood Rodgers. The Study analyzed available parcels within the District that would meet minimum space requirements to accommodate a drilling rig and regulatory clearances from existing utilities. The results of that analysis yielded six (6) potential well site locations, and Wood Rodgers ultimately narrowed its recommendations to two (2) well sites. The Study also evaluated well design considerations, methods of water quality treatment, and estimated capital costs specific to each proposed well site location. Additionally, staff conducted a source capacity update by following the procedures outlined in section 64554 of Title 22, California Code of Regulations. The source capacity update is meant to determine if the District has sufficient source capacity to meet maximum day demand and peak hour demand.

MSC (Lindsay/Medina) to accept and file the Elk Grove Water District Well Siting and Design Study. 4/0: Ayes: Lindsay, Nelson, Medina, and Mulberg.

9. General Managers Report

Mr. Kamilos presented the item to the Board.

In summary, Mr. Kamilos explained that the District is now operating in the new Administration Building and that staff will bring back an agenda item for returning to in person meetings at the next meeting. He also mentioned there is no need for a county election, as the total number of candidates for the Board equaled the number of positions needs to be filled, saving the District \$250,000.

10. Elk Grove Water District Operations Report – August 2022

Mr. Kamilos presented the EGWD Operations Report – August 2022 to the Board.

11. Directors Comments

Mr. Lee informed the Board that the Government Finance Officers Association (GFOA) has identified legislation that will require municipalities to enhance their financial reporting, which will create an increase in cost to those agencies. The GFOA is recommending agencies to send a letter of non-support. The board asked staff to bring back a letter to the next meeting.

The board asked that staff bring back an item on the agenda regarding rules for the Board Chambers.

12. Closed Session

Nothing to report.

Adjourn to Regular Board Meeting on October 18, 2022.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP